



RAYTOWN HIGH SCHOOL CHOIR, RAYTOWN, MO --- TRIP #22-15057  
 TRIP TO NEW YORK – March 28-31, 2022  
**(AIR AGREEMENT ADDENDUM IS SEPARATE)**

**COST: (Non-refundable, Non-transferable, Individual Payment Plan)**

TYPE OF ROOM	Range of PASSENGERS, UPGRADES, and COMPS									
	1 COACH		1 COACH		1 COACH		1 COACH		2 COACHES	
	36	40	41	45	46	50	51	55	56	60
QUAD	\$1,707		\$1,648		\$1,601		\$1,564		\$1,649	
TRIPLE	\$1,769		\$1,711		\$1,664		\$1,627		\$1,712	
DOUBLE	\$1,892		\$1,834		\$1,787		\$1,750		\$1,835	
SINGLE	\$2,261		\$2,203		\$2,156		\$2,119		\$2,204	
# Adults Upgraded to Doubles	10		10		10		10		10	
# Adults Upgraded to Singles	1		1		1		1		1	
# Comps	2		2		2		2		2	

All students to be housed in **quad** rooms with overflow in a triple or double. **Adults/Chaperones** are upgraded to double/single rooms as specified above at the quad rate. **Additional requested** triple, double, and single rooms over the specified numbers above will be charged the respective occupancy rate. *If your trip participant numbers fall outside of the above ranges, the costs will need to be recalculated.*

- Above prices include the specified number of comps as detailed in the chart. (Your *current* price range is highlighted.)
- At this time and in your current range, there is a maximum of 110 motorcoach seats available for your group, based on Covid-19 safety guidelines set by your motorcoach company.
- **Please review your school’s requirements for social distancing and number of participants in a hotel room.**

**Before going over the 110 passengers (2 full motorcoaches), please confirm with the ETI office that an extra motorcoach is available to accommodate the additional passengers.**

**Itinerary and price are subject to change if COVID restrictions or other events require different guidelines to be followed or changes to take place that are not included on this Travel Agreement.** If more seats become available per bus due to seating restrictions being lifted, we can revise your trip price to reflect this change.

**THE TOUR INCLUDES:**

**TRANSPORTATION:**

- Round trip air transportation (\$450 allotted)
- Local transportation provided per itinerary

**ACCOMMODATIONS:**

- Three nights and luggage storage in Midtown Manhattan

**MEALS:**

- Three breakfasts
- Three dinners
- One boxed lunch

**ATTRACTIONS/SITES/ACTIVITIES:**

- Statue of Liberty Express Cruise
- 9/11 Museum & Memorial
- One World Observatory
- UN Headquarters Guided Tour

**ATTRACTIONS/SITES/ACTIVITIES cont.:**

- Central Park
- Walking Tour
- Two Broadway Shows (\$250 total allotted)
- Times Square

**ADDITIONAL INCLUSIONS:**

- Group Travel Videos digital download included
- All trip planning and arrangements
- Private nighttime hotel security
- \$1,000,000 Liability Insurance
- All gratuities and fuel surcharges
- Tour manager provided at your destination throughout the tour
- Individual payment processing and handling
- **800-654-4560 Emergency Phone service, answered 24-hours**
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## TRAVEL AGREEMENT

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- *Trip inclusions are based on prices as of 3/15/21 and subject to availability and rates at the time of finalizing the Travel Agreement.*
- *Lifeguards may not be available at every swimming opportunity. ETI recommends no swimming without a lifeguard present. If you allow swimming without a lifeguard present, ETI is not responsible for the supervision or safety of the group.*
- *Educational Tours, Inc. is a member of the Student Youth Travel Association and American Bus Association.*



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CONTACT: Alex Kolster
ADDRESS: 6019 Blue Ridge Blvd., Raytown, MO 64133
SCHOOL PHONE: SCHOOL FAX: 816-268-7315
HOME PHONE: CELL PHONE: 660-232-0010
E-MAIL ADDRESS: Alex.Kolster@raytownschools.org
Finance/ Booster: Address/Email: Phone:

INDIVIDUAL PAYMENT PLAN SCHEDULE – Non-refundable, Non-transferable

PLEASE NOTE: The airline deposit of approximately \$50.00 per person is due to ETI within one week of confirmation of the airline space.
The air deposit is separate from the current payment schedule but can be included when air is confirmed.
Your Travel Consultant or Trip Coordinator will contact you when the air request is confirmed.

Table with 3 columns: DUE DATE, AMOUNT, and description of payments. Includes rows for 1st through 4th payments, Air/Room List & Fundraising, and Final Payment.

BALANCE DUE - to be adjusted on numbers submitted on rooming list no later than 100 days prior to departure. Late Room Lists may incur additional fees if your selected hotel has attrition/cancellation fees. If amusement park ticket prices fluctuate more than 15%, your trip cost will be adjusted.

FINAL PAYMENT must be made 60 days prior to departure. Late payments or late rooming lists may result in an increase in cost. All balances must be paid in full prior to departure.

INDIVIDUAL PAYMENTS ARE NON-REFUNDABLE & NON-TRANSFERABLE after 10/01/21. Prior to this date, cancellations are refundable LESS a 3.5% per person processing fee and LESS any non-refundable deposits made. If Individual Trip participants are not CURRENT on their payments, they will not be allowed to be on the Room List as ETI must prepay all trip costs. If a group leader asks for an exception, the group leader/group will be held responsible for the balance owed if it is not paid. If there is an individual cancellation made AFTER the Room List has been submitted, the group leader/group will be responsible for the balance due. NOTE: A \$25 late fee will be assessed to each participant that is not paid in full 30 days prior to departure. Please share this with your trip participants.

INDIVIDUAL PARTICIPANT REGISTRATION FOR TRIP – All trip participants are required to provide registration information on our portal in addition to their payment details. You will be provided with portal instructions for your participants.



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**TRAVEL PROTECTION** – Travel Protection, which includes Accident and Sickness, Trip Interruption, and Travel Delay protection for all participants after departure, will be purchased on your behalf. Please see the Post-Departure Student Protection Plan document provided to each traveler for more information on this product.

**Optional Additional Travel Protection**, which adds Trip Cancellation and Cancel For Any Reason to the above product, is available for purchase and follows Educational Tours, Inc.’s cancellation policy. Please see the Student Deluxe brochure provided to each traveler for information to obtain this product. **PLEASE NOTE: Although Travel Insured International offers two levels of protection for each Trip Cost level, and both rates are listed on the attached Student Deluxe brochure, ETI has elected to only offer the higher-level product.**

*The Post-Departure Student Protection Plan brochure contains highlights of the post departure plan purchased on your behalf. The Student Deluxe brochure contains highlights of the Optional plan. The plans contain insurance benefits underwritten by the United States Fire Insurance Company. The plans also contain non-insurance Travel Assistance Services that are provided by an independent organization. Coverages may vary and not all coverage is available in all jurisdictions.*

1. I acknowledge and accept responsibility to distribute the Travel Protection forms, documents, and/or emails provided by ETI to all participants regarding purchasing the Travel Protection on an individual basis.
2. I will reference that all payments are Non-Refundable and Non-Transferable after 10/01/21 as indicated on the Participant Letter.
3. I understand ETI’s trip cost will be reflected on Travel Protection documents. If different rates are charged to trip participants, I will provide them to ETI with the signed copy of the Travel Agreement.

(Initials re: Travel Protection) \_\_\_\_\_

**ENTIRE TRIP CANCELLATION / REFUND POLICY / PENALTIES:**

CANCELLATION	DATE	TERMS
Prior to 120 days of Departure	Before 11/28/21	Full Refund <b>LESS non-refundable deposits/payments</b> made prior to cancellation deadlines and <b>LESS a 3.5% convenience fee.</b>
120 to 91 days of Departure	11/28/21 to 12/27/21	Full Refund <b>LESS non-refundable deposits/payments</b> made prior to cancellation deadlines and <b>LESS a 3.5% convenience fee AND LESS a 5% service fee (or minimum of \$1000) on original contract price.</b>
90 to 51 days of Departure	12/27/21 to 02/05/22	Full Refund <b>LESS non-refundable deposits/payments</b> made prior to cancellation deadlines and <b>LESS a 3.5% convenience fee AND LESS a 10% service fee (or minimum of \$2000) on original contract price.</b>
50 to 31 days of Departure	02/06/22 to 02/25/22	<b>Must be paid in full</b> as ETI must prepay all trip cost. If you are entitled to a refund of recoupable expenses, you may request this after all trips have been audited in the summer. Penalties will follow the 90 to 51 days of Departure terms.
30 or fewer days of Departure	02/26/22	<b>FORFEITS ALL MONIES PAID TO ETI.</b>

Refund checks will be made payable and mailed to Portal Contact. Credit card payments will be refunded via check. Refunds will be issued within 30 days of cancellation. *Refund timeline for processing checks is dependent on reception of funds from vendor partners.*

\_\_\_\_\_ By **initialing**, I understand that installment payments may be used to make required non-refundable deposits as early as payments are received by ETI to secure my reservations if required and I agree to the above cancellation policy.



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**THIS AGREEMENT IS VALID IF SIGNED BEFORE JUNE 1, 2021.**

**Dismissal** - We reserve the right to refuse to retain any participant on the tour. No refund will be issued to any member who is dismissed. Expenses incurred by the individual after dismissal are the responsibility of that individual only and not the sponsoring organization or Educational Tours, Inc. (The undersigned agrees that students are aware that normal "School Rules" are in effect while on tour.)

**Responsibility & Liability** - Educational Tours, Inc. and participating tour operators operate the land tours as agents of hotels and sightseeing contractors and are not liable for any act, delay, omission, injury, loss or damage or non-performance occurring in connection with these land arrangements. IATA carriers and other transportation companies whose services are featured in these tours are not to be held responsible for any omission or event during the time passengers are not on board their conveyance. The passage contract in use by these companies shall constitute the sole contract between the companies and the purchaser of these tours.

I the undersigned understand and fully accept the terms and conditions above. **Educational Tours, Inc.** realizes this agreement may be subject to Administrative or Board approval. Any non-refundable deposit authorized for payment by the Group Leader and paid prior to the Board approval is the financial responsibility of the group.

**AUTHORIZED**

**SIGNATURE:** \_\_\_\_\_ **TITLE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**TRAVEL CONSULTANT,  
EDUCATIONAL TOURS, INC.:**

\_\_\_\_\_ **DATE:** \_\_\_\_\_