

July 12, 2021 Board Report Update: **Trauma Smart Training**

Trauma Smart training is provided to the Raytown School District through a MOU partnership from Crittenton Children's Hospital, St. Luke's Hospital of Kansas City. The service is free of charge to RQS from Crittenton, through a Federal Grant they received for training to schools. The training provides information and understanding on how trauma effects the developing brain and can negatively impact children's lives, development and relationships with others.

The training is for all staff members of a school, both certified and classified staff. Staff receive 20 hours of training from the Crittenton trainers with 10 onsite training sessions lasting two hours in length. In addition to the entire staff receiving the training, the building selects two staff members for a week long training session to become a facilitator. Thus in following years, the trained facilitator will train all new staff members during the following years. Also, each building will have a TIC Team, a Trauma Informed Care Team, to monitor and support staff during the year to ensure the effectiveness of the training. The building principal provides oversight at the building level.

In 2020-21, Westridge Elementary and Spring Valley Elementary received training. In 2021-22, Little Blue, Robinson Elementary and Three Trails Pre-School will receive training. Our goal is to train all of the elementary schools in the next 2-3 years. Crittenton can accommodate only two buildings per year, due to their demand for training of other schools and staff. We have written a grant to receive funds for the cost of two additional elementary school's trainings and have proactively communicated with Crittenton that would like to have (4) elementary schools receive the Trauma Smart Training during the 2022-23 school year.

The average cost for Crittenton to train an elementary school is approximately \$35,000. Another consideration is to allocate district funds to allow the remaining elementary schools to receive training during the next 2-3 years. The training has demonstrated great awareness on understanding growth and development of a child that has experienced trauma and its impact within the classroom.

After a school has completed its year-long training, a building team is established to maintain the effectiveness. We are also developing a district trauma team to provide additional oversight of support during the following years, from the district level. The Crittenton Training leader meets with Dr. Cordell, Behavior Coordinator Ms. Keen and the building principal at mid-year and end of the year for review of the training. Several district level staff will join the Trauma Smart training this year as well.

There will be an Introduction and Overview on August 12th from 9am-12noon at the RSECC Building for an interested Board Member to join and gain a deeper insight into the training, provided by Crittenton Staff.

Dr. Robert Cordell
Director of Student Support Services



Each component of our approach works together to create sustaining change within organizations:

1. **Consultation:** Each agency will partner with a Trauma Smart Consultant whose purpose is to guide you along your trauma-informed journey.
2. **The trauma-informed care team:** Members of agency staff who are passionate about supporting their agency's efforts to become trauma-informed and are willing to commit to modeling trauma-informed work for their peers. These TIC Team members identify agency needs, barriers, and goals to increase opportunities for a successful implementation of the TS Model. The TIC Team may include representatives from a variety of roles such as leadership, supervisors, and director service staff.
3. **Staff Training:** 20 hours of training for all staff involved in a specific program or school. This includes administrators, teachers, paras, office staff, kitchen staff, bus drivers, etc. Why? Because each of these individuals affect the life of that child in some manner.
4. **Coaching:** Each organization with whom we work is asked to designate individuals who have strong rapport with staff to serve as coaches. These individuals are extremely important. All of us have attended conferences in the past where we heard amazing speakers and had multiple "ah hah" moments. But putting that knowledge to practice in the midst of stressful environments and limited resources is difficult.
5. **Smart Connections:** This is the name of our caregiver education component. We know that children spend most of their waking hours in school or with a caregiver. We want caregivers to have access to the same information that staff have so that we can create a common language in the life of the child, and caregivers have the tools they need to deal with trauma and build resilience.
6. **Therapeutic Resources:** We know that there will be a small percentage of children (usually around 5%) who need more intensive, specialized services. We ask that each organization have someone with whom they partner to obtain therapy services when needed. Therapists who serve your programs are welcome and invited to attend Trauma Smart training. We can provide a certificate they can submit for CEUs.
7. **Sustaining Support:** As we discussed, each of the model components serve a unique role that's important to the overall success of the model. To ensure continued implementation over time, your agency will identify staff members to attend the Coaching & Smart Connections Academy (in the fall) and the Facilitator's Academy (in the spring). During each Academy your agency's participants work closely with Trauma Smart Consultants to begin the development of feasible sustaining plans. These sustaining services allow your agency to continue to coach staff, facilitate Smart Connections workshops, and facilitate new hire trainings for years to come.

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (the "Agreement") is entered into as of July 1st, 2021 (the "Effective Date") between Saint Luke's Hospital of Kansas City d/b/a Crittenton Children's Center ("Crittenton") and Raytown School District-Three Trails Preschool ("Agency") for the implementation of **Trauma Smart**[®], an innovative practice model designed to address the high incidence of complex trauma that negatively impacts children's lives.

WHEREAS, the parties agree as follows:

1. **Services**. Crittenton will provide to Agency consultation services of a Crittenton employee ("Trauma Smart Specialist") qualified to assist in the development and implementation of the **Trauma Start**[®] Program ("Program") within the Agency. The services to be provided by the Trauma Smart Specialist are detailed on Exhibit A.
2. **Protected Health Information**. The Trauma Smart Specialist will maintain compliance with the requirements of the Health Insurance Portability and Accountability Act ("HIPAA"). In the event that Crittenton and Agency contemplate that either the Programs or participants will disclose Protected Health Information ("PHI") in the course of this Agreement, Crittenton and Agency shall enter into a Business Associate Agreement governing the handling of PHI and breach notification procedures.
3. **Term and Termination**. This Agreement shall begin on the Effective Date and remain in effect for one year. Either party may terminate this agreement with or without cause by providing ninety (90) days written notice to the other party. However, the parties acknowledge that funding for the Program has been provided by a third party, and that, in the event that said funding is exhausted, terminated, or is not dispersed to Crittenton in a timely fashion, Crittenton shall have the right to terminate this Agreement immediately.
4. **Training Materials**. Crittenton will provide program materials ("Program Materials") to Agency for the administration of the Program. Crittenton grants to Agency a non-exclusive, non-transferable, royalty-free and limited license to use the Program Materials solely for the administration of the Program. Except for the rights expressly granted to Agency under this Agreement, Crittenton will retain all right, title and interest in and to the Program Materials, including all worldwide intellectual property and proprietary rights. A violation of this section shall be considered a material breach of this Agreement.
5. **Schedule**. The services described in Exhibit A shall be provided by Crittenton at a time and place mutually agreed to by the parties.


6. **General Terms.** The Trauma Smart Specialist shall be considered an independent contractor and not an agent or employee of Agency. Neither party may assign any interests in this Agreement without the express written consent of the other party. This Agreement may only be amended by mutual written and signed consent of the parties. This Agreement, and any attached appendices, addendums, exhibits, or any other writing incorporated herein, constitutes the entire and integrated agreement between the parties.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the Effective Date and as represented by the authorized signatures below.

SAINT LUKE'S HOSPITAL
OF KANSAS CITY
d/b/a CRITTENTON CHILDREN'S CENTER

RAYTOWN SCHOOL DISTRICT-THREE
TRAILS PRESCHOOL

By: Jerrie Jacobs-Kenner
President
Crittenton Children's Center



By: Brian Huff
Associate Superintendent of Curriculum
& Instruction

Date: _____

Date: 6/2/21

Exhibit A

Trauma Smart® Services

Prepared Exclusively for Raytown School District-Three Trails Preschool

10750 E. 350 Hwy., Raytown, MO 64138

Leadership Meeting

The Leadership Meeting is held at a location determined by Raytown School District-Three Trails Preschool. Three hours are devoted to introducing agency leaders, parent leaders, funders and community members to the Trauma Smart® initiative (Maximum 100 attendees). Three hours are devoted to an opportunity for Agency leaders to begin developing a trauma informed care team, intensive assessment, planning and goal setting for the Trauma Smart® partnership.

Staff Training and Consultation visits for Agency staff

During 10 on-site training and consultation weeks, Crittenton Trauma Smart® Consultant(s) will provide 20 hours of training for up to 60 Preschool Staff and work with the trauma informed care teams to develop and execute the system wide implementation and sustainability plan in two elementary schools. All guidebooks and materials are included. The consultant will also work with staff members to ensure the Smart Connections curriculum and workshops for parents are implemented throughout the school year and meet with Agency coaches and training facilitators to provide assistance in their efforts to fulfill their roles. The Agency staff members who will serve in these roles will work in an apprentice like manner with the consultant when the consultant is on site.

Trauma Smart® Coaching and Smart Connections Academy

Proposal includes enrollment for 4 Agency staff members.

The Coaching and Smart Connections Academy provides additional information for selected staff about the model, trauma informed care and how to coach their peers and provide the Smart Connections caregiver curriculum to families. Additional staff may attend a Coaching and Smart Connections Academy in the future. Participants receive 32 hours of training at Crittenton Children's Center in Kansas City, MO. They will receive guides and other tools to aid in their role.

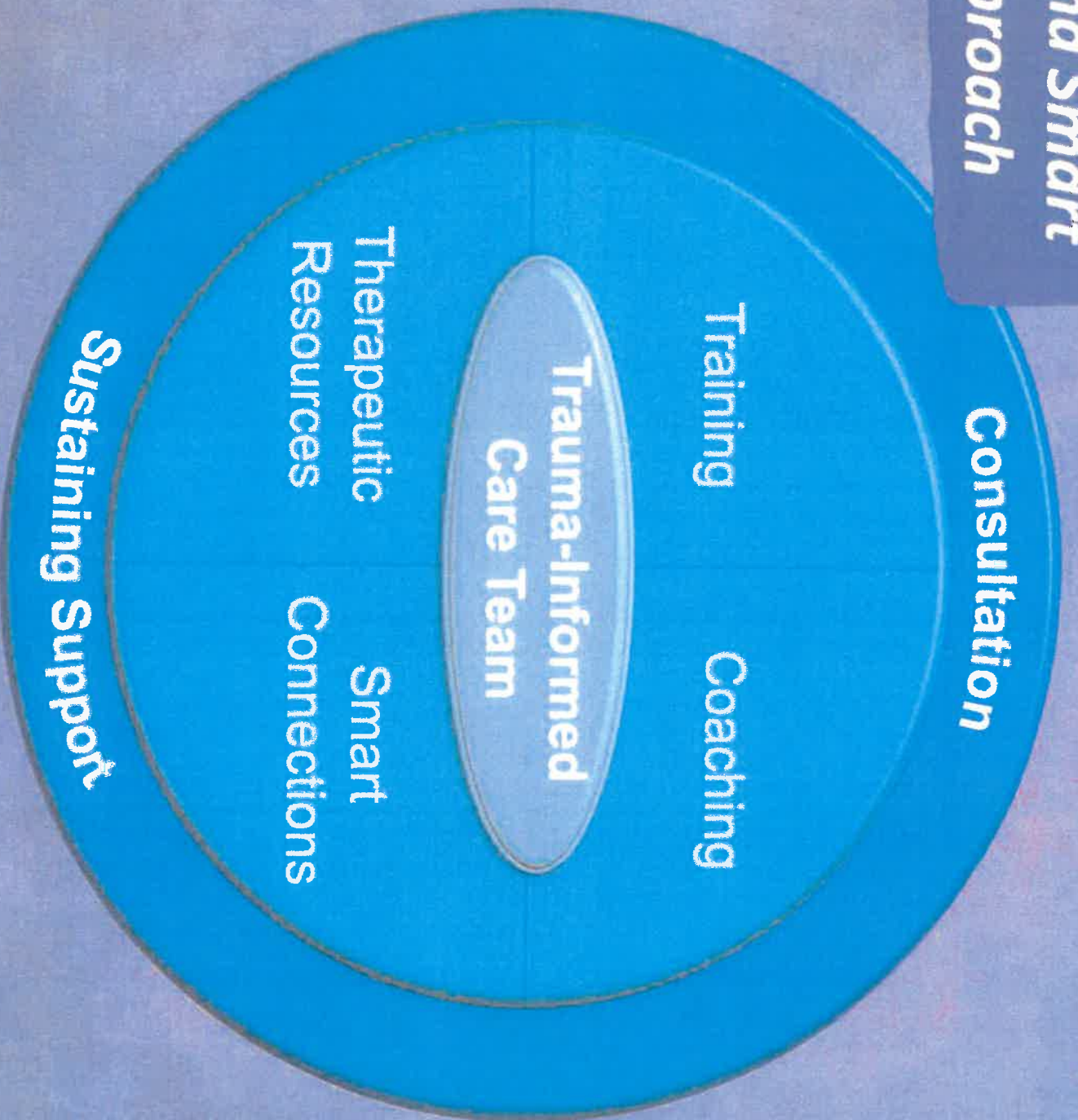
Trauma Smart® Training Facilitator's Academy

Proposal includes enrollment for 4 Agency staff members.

The Training Facilitator's Academy will prepare Agency staff members who will become responsible for the ongoing training of newly hired staff members employed within centers, grade levels and schools previously trained by Trauma Smart®. Participants receive 32 hours of training at Crittenton Children's Center in Kansas City, MO. They will receive guides and other tools to aid in their role.

Note 1 of 1: Additional staff members may attend an Academy in the future at an additional cost. Please contact Crittenton Trauma Smart for details.

Trauma Smart Approach



TRAUMASmart®



Please come join us as we embark on our trauma-informed journey through our partnership with Trauma Smart.

We want you to be present with us as we learn more about the impact of trauma on our communities and how we can offset its impact.

Date: August 12th, 2021

Location: RSECC Building
10750 E 350 Highway,
Raytown MO 64138

Time: 9:00 – 12:00pm