

REFERENCE COPY

FILE: BCB
Critical

EXPLANATION: BOARD OFFICERS

MSBA has updated this policy to address issues raised by MSBA members. The changes to this policy are not required by law.

MSBA has modified this policy to address the replacement of the president or vice president if the member serving in the office ceases to be a board member.

Further, the policy now includes a statement allowing the board to replace an officer between reorganization meetings even if that person remains on the board. Pursuant to *Robert's Rules of Order, Newly Revised*, the board should have policy language authorizing the change, but such policy language is not required by law. Please note that MSBA's policy stipulates that a majority of the whole board is required to replace an officer when there is no vacancy in the office. This is not required by law or *Robert's*. Requiring a vote of a majority of the whole board prevents a majority of the quorum, which could be as few as three members, from electing new officers.

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BOARD OFFICERS

The board of education shall elect a president and vice president at its organizational ~~the~~ **reorganization** meeting. ~~Vacancies in board officer positions shall be filled by holding another board election to fill the vacant positions.~~ **The president and vice president will serve until they are no longer board members or until their replacements are elected.**

A Board member elected to the office of president or vice president may serve a maximum of six consecutive years in each of those offices. After a Board member has not served in either office for two years, the Board member is eligible to serve up to six more consecutive years in either office.

If a member is selected to serve as president or vice president to fill an unexpired term, the partial term before the next organizational meeting will not count as a full year toward the six-year maximum.

Duties of the Board President

The president of the board, in addition to duties prescribed by law **and policy**, will exercise such powers as properly pertain to the office according to *Robert's Rules of Order, Newly Revised*. ~~He or she~~ **The president** shall have the **same** right; as ~~shall~~ other members of the board; to offer resolutions, **to make motions**, discuss questions and ~~to vote thereon~~ **on board business**. The president will fulfill the responsibilities of the office as follows:

1. Preside, when present, at all meetings of the board and be responsible for the orderly conduct of such ~~board~~ meetings.
2. Sign all legal documents as required by law, ~~which includes all checks or warrants of items ordered for payment by the board, contracts approved by the board, bonds and deeds of conveyance issued by and/or for the district, and the district's annual financial statement~~ **or board policy**. The board ~~provides authorization for~~ **authorizes** signatures to be affixed ~~in by~~ **facsimile and electronically in accordance with policy DGA**.
3. Bring before the board matters ~~which, in his or her~~ **that, in the president's** judgment, may require the **board's** attention ~~of the board~~.
4. Appear on behalf of the board in all **legal** actions brought by or against it, unless individually a party, in which case **the board will reassign** this duty ~~will be assigned by the board~~.
5. Consult with the superintendent in planning **meeting** agendas.

6. Confer with the superintendent on crucial matters that may occur between board meetings.
7. Call special **board** meetings ~~of the board as found~~ **when** necessary.
8. Appoint ~~special~~ committees **in accordance with board policy and** subject to the approval of the board.
9. Act as public spokesperson for the board unless **the board has delegated** this responsibility ~~is delegated~~ to others.
10. Perform any other duty ~~formally allocated~~ **required** by the board of education, the Missouri State Board of Education ~~and/or~~, the Missouri Department of Elementary and Secondary Education or ~~by legislative enactment~~ **law**.

Duties of the Board Vice President

~~It shall be the duty of t~~ **The vice president of the board to will** perform all the duties assigned to the president in the event of the ~~latter~~ **president's** disability or absence. The ~~vice president shall~~ **board may** also ~~assume~~ **assign** other duties, ~~which the board of education may assign.~~

Vacancies

If the board member serving as the president ceases to be a board member for any reason or resigns from the presidency, the vice president will assume the office of president, and the board will elect a new vice president by a simple majority. If the vice president declines the position, the board will elect a new president by a simple majority, and the vice president will remain the vice president.

If the board member serving as the vice president ceases to be a board member for any reason or resigns from the vice presidency, the board will elect a new vice president by a simple majority.

Reorganization

In addition to the officer elections at the reorganization meeting held after each board election, the board may reorganize by electing new officers at any public board meeting. In such cases, if the current officer is still willing to serve, election of a new officer requires an affirmative vote of a majority of the whole board.

Note: The reader is encouraged to check the index located at the beginning of this section for other pertinent policies and to review administrative procedures and/or forms for related information.

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Adopted: 01/08/2007, eff. 07/01/2007

Revised: 10/14/2019;

Cross Refs: DGA, Authorized Signatures
KB, Public Information Program

Legal Refs: §§ 160.261.12-13, 162.051, .301, 164.191, 165.021, .111, .131, 168.101, .126,
177.091, RSMo.

Raytown C-2 School District, Raytown, Missouri